AGREED ACTIONS – CORPORATE SERVICES COMMITTEE

TITLE OF REPORT/SUBJECT	Date Added	Initial request and pending Actions	Responsible Officer	LATEST POSITION
Item 5 Departmental Budget Estimates 2026-27	21.01.26	The Committee requested a clear forward-looking plan setting out indicative milestones for the reduction in temporary staffing.	Cliff Morton / Jacqui Cover	**ONGOING** – Forward looking plan to follow once a permanent Chief People Officer is in post.
Item 9 – The **Employments Right Act Briefing Session**	04.03.26	Agreed that a more detailed briefing and explanatory session would be provided to Members to ensure clarity on the implications of the Employment Rights Act on the City Corporation.	Frank Marchione / Tom Kennedy	**ONOING –** Request passed to the Comptroller and City Solicitor. Date to be agreed.
Item 5 Draft High-Level Business Plan **AI Transformation Briefing Session**	04.03.26	Agreed to hold a dedicated Member session for officers to walk Members through the AI Transformation programme architecture, expected organisational impacts. The Chair has proposed that this session be held in conjunction with Digital Services Committee	Chris Rumbles	**ONGOING –** Corporate Services Committee request passed to Director of Commercial Change & Portfolio Delivery. Date to be agreed.
Performance Management Framework	04.03.26	Agreed that that an informal workshop will be convened to provide Members with an	Rachel Mackay	**ONGOING –** date to be agreed.

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Briefing session		opportunity to help shape the next stage of the framework.		
Item 8 Health and Safety **Training Session**	20.05.26	Agreed that refresher training would be provided to Members to help support their understanding of the health and safety reporting framework	Health and Safety Director	**COMPLETE** **Training scheduled for Corporate Services Committee meeting being held on 09.09.26.**
Item 10 Action Tracker **HR Dashboard**	20.05.26	HR Dashboard presented in draft form in April that was still under development to be added to the Action Tracker until a final version is available and the reporting frequency established.	Chief People Officer	**ONGOING**
Item 10 Action Tracker **Baseline Data of HR.**	20.05.26	Agreed to capture data on the numbers of additional HR people working in the City Corporation who were based in institutions and departments.	Chief People	**ONGOING**
Item 12 Internal Audit Insight Report: Employee Relations Case Management. **Employee Relations Action Plan**	20.05.26	Agreed that the action plan that was in place to resolve the remaining issues would be circulated to Members following the meeting.	Chief People Officer	**ONGOING**

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Item 14 Register of Interest for SMG **Register of Interest Grade I and above**	20.05.26	Agreed that further consideration would be given to an appropriate level of disclosure and thresholds for reporting register of interest to the Committee. Returning with a report.	Chief People Officer	**Chief People Officer to provide an update at Corporate Services Committee on 1/07.26**